



SENATE MINUTES

MONDAY, SEPTEMBER 10, 2018
10:00 AM, BOARDROOM (D2315)

| | |
|---------------------------------|---------------------|
| Gillian Siddall, Chair | Patricia Kelly |
| Bonne Zabolotney, Vice Chair | Jorma Kujala |
| Kevin Bird, Secretary-of-Senate | Celeste Martin |
| Geoff Plant, Chancellor | Kyla Mallett |
| Shauna Bryan | Suzanne Rackover |
| Ruth Beer | Steven Lam |
| Cybele Creery | Roan (Lemon) Reimer |
| Helene Day Fraser | Keith Doyle |
| Heather Fitzgerald | Louise St. Pierre |
| Cissie Fu | Mark Igloliorte |
| Julie Andreyev | Amy Lee |
| Kristine Suddaby | |

Regrets: Sanya Arora, Selina Huang

Guests: Tene Barber, Kristina Fiedrich, Michael Clifford, Philippa Mennell, Kurt Stavrou

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Dr. Gillian Siddall, Chair, called the meeting to order at 10:04 am, and invited Senators to introduce themselves.

2. For Information: Introduction of new Senate members. Gillian Siddall welcomed the new Senate members; Keith Doyle, Julie Andreyev, Louise St. Pierre, Mark Igloliorte, Kristine Suddaby, Amy Lee, Sanya Arora and Selina Huang. Gillian also welcomed the re-elected Senate members; Roan (Lemon) Reimer, Patricia Kelly, Jorma Kujala and Ruth Beer.

3. Motion: Adoption of Agenda. A slightly revised Agenda, as projected on the screen, was approved.
Moved / Seconded to approve the revised agenda. Carried

4. Motion: Approval of May 8, 2018 Senate Budget Committee Minutes. The Minutes were approved.
Moved / Seconded to approve the May 8, 2018 Senate Minutes. Carried

5. Senate Governance. Philippa Mennell, University Secretary, encouraged Senators to read the Senate bylaws, which were included in the Senate agenda package and can be found on the ECU website under Governance.
Key sections of the Senate bylaws were noted; composition on Senate as outlined in the University Act under 35.2, the duties of Senators, as well as attendance, quorum, voting, and conflict of interest. It was noted that Senate members shall act in what is considered to be the best interest of the University.

II. BUSINESS / DECISIONS

1. Election of Member-at-large for Senate appointment to the Senate Executive Committee. Kevin Bird, Executive Director, Student Services + Registrar/Secretary of Senate ran the election for Member-at-large on the Executive Committee.
Keith Doyle was elected to serve as Member-at-large on the Senate Executive Committee for a year.
2. Election of members for Senate appointment to the following committees; Governance Committee, Academic Planning + Priorities (APP) Committee, Appeals Committee, Financial Awards Committee, International Development Committee.
Kevin Bird ran the election for Senate appointed members on Senate subcommittees.

Elected to serve on:

Governance Committee

Roan (Lemon) Reimer, Senate student member (1-year term)
Suzanne Rackover, Kyla Mallett, Heather Fitzgerald (2-year terms)

Academic Planning + Priorities (APP) Committee

Mark Igloliorte (2-year term)

Appeals Committee

Louise St. Pierre (2-year term)

Financial Awards Committee

Ruth Beer (2-year term)

International Development Committee

Cissie Fu (2-year term)

CPR

Cybele Creery (2-year term)

3. Motion: That Senate approve the new and renewed nominees to Senate committees as recommended by the Nominations committee at the meeting of September 6, 2018. Bonne Zabolotney, Chair, Nominations Committee presented the list of recommendations that was included in the Senate agenda package. Senate unanimously approved all recommendations as presented.

Moved / Seconded to approve new and renewed nominees to Senate committees as recommended by the Nominations committee.

Carried

4. Motion: That Senate approve the Continuing Studies Interaction Design (IDES) Certificate Program to apply for BC Student Loan status. Kevin Bird introduced the motion and Tene Barber, Executive Director, Continuing Studies spoke to it. The IDES program, launched in 2014, is an intensive full-time 8-month program. IDES students have requested ability to apply for funding. The IDES program meets all Ministry requirements in relation to duration and hours per week. Continuing Studies has prepared an application for BC Student Loan eligibility, and the application requires Senate approval. A discussion ensued. The motion was unanimously approved.

Moved / Seconded to approve that Continuing Studies Interaction Design (IDES) Certificate program apply for BC Student Loan status.

Carried

III. REPORTS

1. Chair's report – Dr. Gillian Siddall reported on her first few days at ECU. Gillian met with the President's Executive Committee on September 7, and spoke at the all University meeting the same day. Gillian will meet individually with all members of PEC; the Strategic plan will be discussed with Bonne Zabolotney and the urgent need for increase in funding will be discussed with Michael Clifford. Gillian invited Senators to meet with her, visiting hours are from 2 – 4 pm on Fridays.
2. Vice Chair's report – Bonne Zabolotney reported that the Strategic Plan will be available on a Wordpress site, and an announcement will be sent to the community in October. The development of the Provost Data Report is underway, and should be ready for presentation at the next Senate meeting. An enrollment management plan, in collaboration with Kevin Bird, is under development, as well as a Technology Services plan, in collaboration with William Newhouse. Bonne also reported that a thorough framework for program reviews will be developed, and brought to Senate for review.
3. Open Forum
 - The Senate Governance Committee should continue to discuss and review the reporting structure for Chairs of APP and CPR to Senate.
 - A document with guidelines and references from Robert's rules of order should be developed for new committee Chairs and members of committees. It was noted that the Governance Committee is developing this document which will be ready for distribution later this fall.

- The Space committee will be meeting soon to discuss the new space policy, which will be brought to Senate for review this fall.

V. NEXT MEETING: October 1, 2018.

VI. ADJOURNMENT – The meeting adjourned at 11:23 am.