



SENATE MINUTES

MONDAY, DECEMBER 4, 2017
10:00 AM, BOARDROOM

Bonne Zabolotney, Vice Chair	Cissie Fu
Kevin Bird, Secretary-of-Senate	Alia Hijaab Ebyed
Haig Armen	Celeste Martin
Ruth Beer	Laurance Playford-Beaudet
Cybele Creery	Suzanne Rackover
Helene Day Fraser	Deborah Shackleton
Judy Davis	Julie York
Patricia Kelly	Danielle Zandvliet
Harry Killas	Joakim Zatko

Regrets: Geoff Plant, Ron Burnett, Shauna Bryan, Mimi Gellman, Jorma Kujala

Guests: Adrian Tees, Kurt Stavrou

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Bonne Zabolotney, Vice Chair, called the meeting to order at 10:04 am.
2. Motion: Approval of November 6, 2017 Senate Minutes.
Moved / Seconded to approve the November 6, 2017 Senate Minutes. Carried
3. Motion: Adoption of Agenda. Trish Kelly added update from the Academic/ studio space working committee. The updated Agenda was approved
Moved / Seconded to approve the updated Agenda. Carried
4. Support Staff Election announcement. Kevin Bird announced that Emma Somers has resigned from Senate. There has been a support staff election, and the new Senate staff member is Cybele Creery. Senate welcomed Cybele.
5. Senate appointed Staff member for Senate Governance Committee. Kevin Bird announced that Danielle Zandvliet has agreed to join the Senate Governance Committee as a Senate staff member.
Moved / Seconded to approve that Danielle Zandvliet joins the Senate Governance Committee as a Senate staff member. Carried

II. BUSINESS / DECISIONS

1. CPR Motions - Judy Davis, Dean, Audain Faculty of Art presented;
 - a) SCLP 210 Sculpture Making, Meaning, Materials changes
 - b) SCLP 313 The Human Factor course changes
 - c) SCLP 314 Transformative Processes in Foundry course changes
 - d) SCLP 315 Socially Engaged Sculpture course changes
 - e) SCLP 316 HandDigital Hybrid Practices course changes
 - f) SCLP 317 Sculpture Public Art course changes
 - g) SCLP 319 Sculpture Lens-Based Media course changes
 - h) SCLP 320 Gadgets and Gizmos Interactive Sculpture course changes

There was a discussion. A Senator questioned how the added technical support needs would be handled. It was confirmed that technical needs will be discussed with the Technical department, and efforts made to not add to the existing technical workload. Course changes a) – h) were approved as presented.

Moved / Seconded to approve SCLP 210, 313, 314, 315, 316, 317, 319, 320 as presented.

Carried
1 abstention

Deborah Shackleton, Dean, Faculty of Design + Dynamic Media presented;

- i) ANIM 4xx Senior Animation Production Lab I new course proposal
- j) ANIM 4xx Senior Animation Production Lab II new course proposal

The purpose of Senior Animation Production Lab I and II is to provide advanced technical support for senior animation projects. Senate discussed a possible future tracking system for all majors, and a possible 9-credit project based model. The Vice Chair recommended that these points of discussion would be moved to the Deans and Assistant Deans group. Senate approved proposals i) – j) as presented.

Moved / Seconded to approve ANIM 4xx Senior Production Lab I and Lab II as presented.

Carried
1 opposed

- k) FMSA 222-Course Change Proposal

The new name of the course is **BYOD** (bring your own device) Video Essentials. There was a discussion. Senate agreed on two edits under the proposed course description, it should say **mobile devices** instead of smart phone, tablet, point and shoot camera. In the following sentences, strike Smart Phones and/or Tablets.

Moved / Seconded to approve FMSA 222 Course change proposal with two minor edits.

Carried

2. Update – Mandatory Ethics Training. Adrian Tees, Associate VP, Human Resources, reported on research regarding developing policy around ethics training. A policy regarding ethics training might not align with the existing academic freedom policy. It was noted that the existing academic freedom policy is being updated. There was a discussion. It was

suggested that mandatory ethics training could be part of the new employee onboarding package from HR. A Senator referred to the discussions at the April 10 and May 1, 2017 Senate meetings regarding the request for mandatory ethics training. It was noted that teaching and learning workshops could include mandatory ethics training which would focus on proper usage of language, how to deal with adversity and how to create a safe teaching/learning environment. It was suggested that ethics training framework procedures could be built around existing policies; 8.6 Harassment, Bullying + Discrimination and 3.6 Sexual and Gender-based Violence and Misconduct. The Vice Chair recommended that further research would be done by Human Resources, and the VP, Academic Office. An action plan will be brought to Senate in the new year.

3. Space Allocation + Policies. Trish Kelly, Assistant Dean, MFA and Helene Day Fraser, Assistant Dean, MDES, initiated the conversation regarding collegial space sharing, and the allocation of space in this new campus. It was noted that sharing spaces and locating spaces for crits, and studio spaces have been very challenging this year. It was noted that the community needs a mechanism to streamline the space finding process. The current 6.3 Facility Space Allocation Policy and 6.3.1 Facility Space Allocation Procedures, which is administered by the VP, Finance + Administration office, were last reviewed in 2012 and must be updated in order to apply to the new campus. The Vice Chair reported that the VP Academic Office and the University Secretary are looking into space allocation. Further discussions will be held with the VP, Finance + Administration, and the Facilities department, and findings will be reported back to Senate in the new year.

4. APP Motion: Recommendation to dissolve the Degree Exhibition Committee as a subcommittee to the APP Committee. The Vice Chair referred to the distributed memorandum from Rob Stone, Chair, APP Committee, and the attached reports from APP Committee members. As per the current Senate Governance structure, the Degree Exhibition Committee has been reporting to the APP Committee. The Governance Committee asked the APP Committee to review the standing of the Degree Exhibition Committee. The recommendation from the APP Committee is that there is no need for the Degree Exhibition Committee to be a subcommittee to the APP Committee. It was confirmed that there will be Degree exhibition in May, as always, and a committee will be planning the exhibition. This committee does not need to be a Senate subcommittee. Senate voted to dissolve the Degree Exhibition Committee as a subcommittee to the APP Committee effective immediately.

Moved / Seconded to dissolve the Degree Exhibition Committee as a subcommittee to the APP Committee.

Carried

6 abstentions

5. Update from Academic/ Studio space working committee. Trish Kelly, Chair of the working committee, reported that the committee met once to discuss the practice of naming academic/studio spaces. The working committee will be meeting with the VP, Finance +

Administration to discuss financial implications. Further findings will be reported back to Senate.

III. REPORTS

1. Vice Chair's report – there was no report.
2. Governance report – there was no report.
3. Open Forum – Cissie Fu, Dean, Faculty of Culture + Community, noted that Mimi Gellman has been absent from three Senate meetings and that her seat is now vacated. Kevin Bird, Executive Director, Student Services + Registrar, confirmed that there will be an election for Senate faculty representation from the Faculty of Culture + Community.

IV. NEXT MEETING: January 15, 2018.

V. ADJOURNMENT – The meeting adjourned at 11:35 am.